

REPORT OF THREE DAYS' ORIENTATION PROGRAMME

DATE: 25TH TO 27TH AUGUST, 2021

Day-1

SRIMCA MBA has organized a three days Orientation programme for the New aspirants of MBA. Students were greeted and were given an introductory presentation regarding department and University by Ms. Bhoomi Patel Then after a welcome address was delivered by the head of SRIMCA MBA, Dr. Gangadhar Hugar. He showered his wisdom through words which enlightened students through 3 I's Philosophy i.e., Individual, Institute & Industry. Furthermore, a detailed chalked out plan regarding orientation program was elaborated by Dr Krunal Patel. Senior Junior interaction was done enthusiastically by students .Junior Students have participated in various management games passionately.

Day-2

To acquaint the students with the new environment and to make them feel comfortable, the session on “ Be the change” was organised. Dr. Krunal Patel delivered the session using participatory style where students extracted the learnings from the video and shared.

A session on " Professional Grooming " was conducted by Dr. Divya Gadaria for the students. The objective was to inform & update the students about different skills, knowledge & behavior issues which are must for not only placement but to work in the corporate world apart from technical fundamental knowledge. A session covers various aspects of professional attire and look. Students learned about common mistakes to avoid while dressing for the workplace. Various tips were given on how to enhance the personality and feel confident.

To make students more comfortable with the department and for showing their talent, “ Show your Talent” competition was organized by Ms Bhoomi Patel whereby a group of students performed varied talents like Dance, Music, Drawing, public speaking etc.

Day-3

To make students understand the importance of verbal communication and ways to improve verbal communication a session on Verbal Communication was conducted by Dr. Swapnil Chaurasia incorporating interactive means of communication building exercises.

As a part of the orientation program, a session on ‘E-mail etiquettes’ has been delivered by Dr. Gautam Donga. During the session he discussed the various Parts of an Email, importance of Subject Line, tone, format, content and closing of email. He had also discussed when to do ‘Reply all’ and ‘Reply Sender’. He had also demonstrated various examples of bad emails and good emails. The session ends with the various tools provided by Google for smooth usage of email.

